

# Florida FDLC Instructors' Network Request for Leadership Portfolio Review

Please send this form with the leadership credential check (Payable to **RCMA**) and a list of candidates to:  
Irene G. Brammertz, RCMA FDC Training & Credentialing Coordinator, 3314 Northside Drive #96,  
Key West, FL 33040-4180.

Sponsoring organization, college or coalition \_\_\_\_\_

## FDC Leadership Instructor(s):

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_  
(street) (town/city) (zip)

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_  
(street) (town/city) (zip)

## Leadership Co-Instructor: (if applicable)

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_  
(street) (town/city) (zip)

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Address: \_\_\_\_\_  
(street) (town/city) (zip)

1. How many leaders will be submitting portfolios? \_\_\_\_\_

*Please attach a numbered, alphabetized list of these FDLC candidates, with the last name listed first. Include each leader's date of birth for Leadership Credential recordkeeping purposes.*

2. Please include a check, made payable to **RCMA**, for the total assessment fee. The amount of the check is for \_\_\_\_\_ # of candidates X \$200 = \_\_\_\_\_

3. Some instructors plan to give the workers their credential at an awards ceremony, and others prefer to have credentials sent directly to workers. Please check the option you prefer:

\_\_\_\_ Please send to each candidate at their home address

\_\_\_\_ Please send to the instructor (Name: \_\_\_\_\_)

Please note: Candidates' portfolios should be boxed and shipped via certified mail to:  
Irene G. Brammertz, RCMA – FDC Training & Credentialing Coordinator,  
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