



Notice of FDLC Leadership Instructor's Institute Empowerment Skills for Leaders

**Tuesday and Wednesday, February 15 & 16, 2011
St. Petersburg College
Caruth Health Education Center, Room #TBA
7200 66th Street North – (corner Park Boulevard /
66th Street North)
Pinellas Park, FL 33781**

The FDLC Leadership Instructor's Training Institute is a two-day training program for FDC instructors interested in facilitating the *Empowerment Skills for Leaders* course, a component of the comprehensive curriculum of the Family Development Training and Credentialing (FDC) Program developed by the Cornell Empowering Families Project. *Empowerment Skills for Leaders* is a community-based, interactive professional development course for family support supervisors and community leaders interested in supervising and leading their organizations using the principles and practices of the Family Development approach.

What are the qualifications to become an FDLC Leadership Instructor?

Those interested in becoming FDLC Leadership Instructors must apply to attend the two-day Leadership Instructor's Institute. Interested applicants should meet the following criteria to apply:

- Be an FDC Instructor in good standing who has conducted at least one FDC course (or co-taught one FDC course) and preferably has supervisory experience.
- Represent a Florida agency or University or College-affiliated system that wants to offer *Empowerment Skills for Leaders* within their department or state system.
- Not currently required: To facilitate *Empowerment Skills for Leaders* course there is no requirement regarding the instructor's level of academic education. However, potential future articulation agreements with colleges may require Leadership Instructors to possess an M.A. for participants to earn college credit for completing the course.

The Application Process of FDLC Leadership Instructor's Training Institute Participants

All prospective applicants must complete the Leadership Instructor's Training Institute Application form along with submitting written responses outlining their FDC and supervisory experience, and plans to offer the course in their communities.

The Leadership Instructor's Institute Questions are provided on the next page. They must also submit a short letter on agency letterhead from their immediate supervisor outlining the organizational support they will receive to facilitate the FDLC in their communities. **Applications may be emailed (irene@rcma.org) or faxed to Irene Brammertz at (239) 657-4317 as soon as possible.** Applicants will be contacted one month prior to the FDLC Instructor's Institute with additional details but should order their manual and text book as soon as possible. *Those registering and paying the registration fee before December 1, 2010 may deduct an early bird discount of 10%, e.g. pay \$225 for first-time participants or \$112.50 for those taking it as a refresher course.*

Applicants for the FDLC Leadership Instructor's Training Institute should meet the following guidelines:

- The applicant has taught or co-taught at least one complete FDC Course.
- Submits a complete application (application form, responses, and supervisor's commitment).
- Evidence of collaboration and plans to offer *Empowerment Skills for Leaders* in conjunction with an existing FDC *Empowerment Skills for Family Workers* course in their community.
- Plan to offer *Empowerment Skills for Leaders* as a community-based professional development course (with ¼ of spaces available for leaders from other agencies or systems).
- Willingness to help leaders obtain continuing education hours (CEUs) for professional development or recertification.

Information about the FDLC Leadership Instructor's Institute:

Irene G. Brammertz, Florida FDLC Training and Credentialing Coordinator, Carla Stanton, Ivette Galarza, (both FDC/FDLC Instructors) and Gyla Wise, FDLC Instructor will facilitate the Institute. During that time, prospective FDLC leadership instructors will have the opportunity to practice and enhance their skills by facilitating some activities from the *Empowerment Skills for Leaders* component, network and learn with fellow leadership instructors, and develop a written plan to introduce the FDLC in their communities.

Institute Costs:

The registration fee for the Institute is \$250.00. Participants must purchase the *Empowerment Skills for Leaders: A Leader Handbook* and the *Empowerment Skills for Leaders Instructor's Manual* from Cornell University Press. (Order form may be downloaded from our website). Lodging is available at hotels in the surrounding area (see registration form). Currently certified FDLC Instructor's may take as a refresher course at half price of \$125.

Registration fee is due in full by Friday, January 21, 2011

(Checks must be payable to RCMA, credit cards and purchase orders accepted).

FDLC Leadership Instructor's Training Institute Questions

Along with the FDLC Leadership Instructor's Institute Application Form, please submit written responses to the following questions in a document no longer than three pages, double-spaced format. If more than one person is applying from an organization or coalition, please attach the same answers to question 3, but all applicants must complete their own responses to 1 and 2.

1) Provide a short summary of your role facilitating or supporting the FDC. Then, briefly describe your experience as a supervisor or leader. Tell us how your background and familiarity with the FDC and supervisory experience will help you establish and offer the Empowerment Skills for Leaders Course in your community.

2) Please describe your experience facilitating other interactive trainings, college instruction, or professional workshops.

3) How do you envision offering the Empowerment Skills for Leaders course in a manner that complements and collaborates with existing FDC courses in your community?

Please return completed application as soon as possible to:

Irene G. Brammertz, MPH, M.A.
FDLC Training & Credentialing Coordinator
RCMA
3314 Northside Drive #96
Key West, FL 33040-4180

Telephone: (305) 407-2710

Fax: (305) 239-4317

E-mail: irene@rcma.org www.rcma.org



**FDLC Leadership Instructor's Institute
Application Form**

Tuesday and Wednesday, February 15 & 16, 2011
SPC - Caruth Health Education Center, Room #TBA
7200 66th Street North – (corner Park Boulevard / 66th Street North)
Pinellas Park, FL 33781

Name: _____ Date of FDC Instructor Certification: _____

Position: _____ Sponsoring Organization: _____

Street Address: _____

Town/ City: _____ Zip: _____ County: _____

Telephone: (____) _____ E-mail: _____ Web: _____

Application deadline: Applications should be submitted as soon as possible. Applicants will receive confirmation within two weeks of receipt of application.

Hotel Accommodations: nearby hotels are:

- Howard Johnsons, Pinellas Park (<http://www.hojo.com>)
- Country Inns & Suites, Pinellas Park (<http://www.countryinns.com>)
- LaQuinta Inn and Suites, Pinellas Park (<http://www.lq.com>)
- Wingate by Wyndham, Clearwater/St. Petersburg (www.wyngatehotels.com)

Please return completed application to: Irene G. Brammertz, FDLC Training and Credentialing Coordinator, RCMA, 3314 Northside Drive #96, Key West, FL 33040; phone: 305.407.2710; fax: 305-239-4317; e-mail: irene@rcma.org

Leadership Instructor's Institute Application Questions: Please prepare and submit responses to the three questions on page two of this announcement (no longer than 3 pages, double-spaced). If more than one person is applying from an organization or coalition, please attach the same answers to question 3, but *all applicants must complete their own responses to questions 1 and 2.*

**Statements of Commitment by Candidate and Supervisor
To attend the FDLC Leadership Instructor's Institute**

Candidate's commitment - I will make a commitment to attend both days of the FDLC Leadership Instructor's Institute. In the coming year, I plan to offer an FDLC *Empowerment Skills for Leaders* Course in my community and/or promote the course within my agency, community or state system.

Signature _____ Date _____

Supervisor's commitment - I support _____'s plan to become an FDLC Leadership Instructor and will work with her/him to assure that time is available for this program to be offered.

Signature _____ Print name _____ Date _____